

FINANCIAL BID

Annex-A

TENDER FOR PROVIDING MAN POWER THROUGH SERVICE CONTRACT FOR KENDRIYA VIDYALAYA KURNOOL-518002

SNo	Category of Man power/service	Number	Monthly Basic Wages + Variable DA */ per head	ESI** -- % (of basic+ VDA) PM	EPF** ---% (of basic+VDA)	Service Charges/ bonus/marg in etc including over head profit per unit	Monthly Unit rate (col.4+5+6+7)	Total monthly cost	Scope, Terms & Conditions of work <u>(Area of KV and rooms covered may be inspected before submitting the bid)</u>
1	2	3	4	5	6	7	8	9	10
1	*Watch & Ward (Security guards without arms) 8 hours/ shift	03	*Rs.	Rs. @.....%	Rs. @.....%	Rs.	Rs.	Rs.	Providing round the clock security service with uniform & torch light, etc. Area of campus: 13.00 acres. approximately
2	*Gardening (Unskilled) 8 hours duty	01	*Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Maintenance and upkeep of gardens, play-fields & compound of the Vidyalaya on all working days and as described by the Vidyalaya.
3	*Cleaning/Sweeping jobs etc. (House keeping) Unskilled 8 hours duty	04	*Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	1.All days expect Sunday and gazette holidays. 2. All Rooms, toilets, corridors, open area and surrounding area of building.

*Required number of manpower is tentatively. The Committee of the Vidyalaya has right to increase or decrease the manpower.

Dated:

Signature

Note:

*1. Remuneration should not be less than Min. wages notified by the State Government of A.P, as per Min. wages Act, duly supported by copy of latest GOs. Rate quoted for security guard should be inclusive of wages for 4 paid holidays. If Govt. has fixed monthly rate, to arrive at a daily rate, **the monthly rate shall be divided by 26**, which includes the rest day wages as per Govt. orders. If rates quoted are below notified Min. Wages, quotation will be summarily rejected. Break up of the rate may also be provided to facilitate revision of rate.

**2. Applicable in case registered with appropriate authority and proof of registration should be attached. EPF/ESI are reimbursable on production of original challans of remittance. If the agency/person is not liable for paying EPF/ESI/ST on providing the taxable services and registration with EPF/ESI/Central Excise authorities is not required, in terms of Finance Act, documentary evidence may be produced; otherwise the bid will be summarily rejected.

3. In case of discrepancy between unit price and total price, the unit price shall prevail.

4. Incomplete quotation/bid (or) quotation with corrections will be summarily rejected.

5. TDS @ 2.% as per extant IT rules will be deducted from the bill amount against Form 16A.

We agree to provide the above services of manpower and to abide by the terms and conditions contained in the bid document and also agree to enter into the agreement.

Dated:

Seal of the Agency

Authorized signature with date.

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(Tick the enclosure with the bid)

- Encl:
1. Copy of Registration Certificate of the firm & latest renewal certificate No.....
 2. Copy of proof of IT clearance certificate & TAN& PAN Card no.....
 3. Copy of registration certificate for EPF No.....
 4. Copy of registration certificate for ESI, No.....
 5. Copy of registration certificate for Service Tax No.....
 6. Copy of documentary evidence if not liable for paying EPF/ESI/ST and if Registration with the authorities concerned is not required.
 7. Copy of audited balance sheet of previous financial year.
 8. DD/Cheque bearing no.....dt..... towards Bid Security for Rs.20,000/- drawn on Kendriya Vidyalaya , KURNOOL VVN Account